

## ***REQUEST FOR ROOM PARENTS 2008-2009***

**Before you volunteer, please read the following carefully!** Room parents must be willing to do the following at a minimum:

- make phone calls or send emails, at random times and without a lot of advance notice (if a phone tree is implemented, you must make your calls quickly—no excuses!!)
- coordinate classroom volunteers and field trip chaperones—this doesn't mean you need to attend every field trip or other event where volunteers are needed, but it does mean that you may need to arrange to find volunteers if you cannot attend
- help with planning of classroom parties if requested by teacher
- work at Food Days (there must be one room parent at each Food Day for each class)
- schedule teacher conferences if requested by teacher

Please do not feel that you must attend every event, party, etc. The room parent tasks should be divided up fairly among the room parents. If a room parent is unable to fulfill his/her share of the responsibilities during the year, they may be replaced.

We try to accommodate every volunteer's first choice but we cannot guarantee you will get your first choice or any room parent position. We adhere to rules that have been established over the years to achieve fairness and balance for the classroom room parents. In order to achieve this, please answer the following:

YOUR NAME: \_\_\_\_\_  
YOUR CHILD'S NAME(S): \_\_\_\_\_  
YOUR PHONE NUMBER: \_\_\_\_\_  
YOUR EMAIL ADDRESS: \_\_\_\_\_

FIRST CHOICE:  
child's name: \_\_\_\_\_ Grade for '08-09: \_\_\_\_\_  
SECOND CHOICE:  
child's name: \_\_\_\_\_ Grade for '08-09: \_\_\_\_\_

List all children/years for which you have served as a room parent at Braeside:

child: \_\_\_\_\_ years served: \_\_\_\_\_  
child: \_\_\_\_\_ years served: \_\_\_\_\_  
child: \_\_\_\_\_ years served: \_\_\_\_\_  
child: \_\_\_\_\_ years served: \_\_\_\_\_

If you have any questions, please call Cheryl Segal at 847/432-0205.

***PLEASE RETURN FORM TO CHERYL SEGAL AT  
330 LINCOLNWOOD ROAD, HIGHLAND PARK, IL 60035  
NO LATER THAN JUNE 30, 2008***