



Required Documents for Verification of Residency

All New students and change of address are required to provide documentation verifying district residency. Please bring one original document from each of the following categories. **Copies are not accepted.**

Category I

- Most recent property tax bill and proof of payment, (e.g., canceled check or IRS Form 1098)
- Mortgage papers
- Signed and dated lease and proof of last month's payment (e.g., canceled check or receipt)
- Letter of residence, canceled check or receipt from landlord in lieu of lease (7:60-B1) (Rental extensions or rental renewal letters are not acceptable.)
- A notarized Letter of Residence to be used when the person seeking to enroll a student is living with a District resident (7:60-B2)

Category II

- Driver's license, government issued identification card or military I.D.
- Vehicle registration
- A Consulate issued identification card verifying identity and nationality

Category III

- Most recent cable television bill
- Most recent credit card bill
- Most recent gas, electric, or water bill
- Current homeowners/renters insurance policy and premium payment receipt
- Most recent (previous month) land line or cell phone bill (with mailing address)
- Original U.S. Mail received at new residence showing both name and address (no "occupant" mail or Internet mail accepted)

Military Personnel Only

- Military Personnel who are enrolling a student for the first time in the district **without permanent housing** must present the *Confirmation of Waitlist Placement* letter from Forest City Residential Management, which includes a list of family members residing at this residence.

Note: Military personnel who want to keep their child/ward enrolled in the district despite having changed residence due to military service may submit a written request, and the student's residence will be deemed to be unchanged for the duration of the custodian's military service obligation. The District, however, is not responsible for the student's transportation to or from school.